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## Role Description

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<b>Role Title:</b> HE Curriculum Growth and Innovation Lead	<b>Pay Grade:</b> Remitted hours of existing lecturer scale
<b>Normal Place of Work:</b> Multi-site and remote where appropriate	<b>Line Manager:</b> Director of Further and Higher Education
<b>Normal Working Hours:</b> to be discussed	<b>Responsible For:</b> n/a

### ROLE PURPOSE

This exciting position has a broad and critical role within the college in developing the higher education and higher-level learning provision. The role will focus on developing curriculum and supporting curriculum teams in developing the offer to meet our strategic priorities and support the region in providing viable progression routes across higher technical and professional programmes.

The HE Curriculum Growth and Innovation Leads will help to deliver a clear and innovative strategy to ensure all curriculum aligns to the strategy, engages widely with the local stakeholders, supports internal progression and explores innovative delivery mechanisms to meet the wider scope of potential students.

You will work closely with Heads of Department and Programme managers across the College to support growth innovation and progress ideas within the curriculum, helping to promote new curriculum both internally and externally. You will maintain a keen awareness of, and engagement in national policy relating to the higher education (both prescribed and non-prescribed), as well as innovations in delivery and digital, to ensure that the College remains ahead of these changes.

You will empower staff, leading by example through positive relationship management with curriculum colleagues to exceed college objectives. You will support curriculum and quality managers through the delivery of a continuous review of programmes across the sector and ensure that is focused on: engaging with industry partners, widening participation, and the development of specialist skills and knowledge.

The role will give remission for existing colleagues who are working in curriculum delivery. The roles will be assigned to focus on priority areas and explore opportunities in line with Local Skills Improvement Plans and in close collaboration with relevant sector forum leads.

### PRINCIPAL ACCOUNTABILITIES

- **Lead the design, development, and implementation of innovative curriculum frameworks that align with the college's strategic goals and respond to the evolving needs of the wider region.**
- **Collaborate with internal and external stakeholders to ensure curriculum relevance and impact in growth opportunities.**
- **Support relevant quality assurance processes for curriculum development to meet or exceed academic standards and regulatory requirements.**
- **Review market information and needs assessments to identify emerging trends and skills gaps, informing the development of new programs and courses.**
- **Promote and facilitate the integration of interdisciplinary approaches within the curriculum, encouraging collaboration across different departments.**
- **Identify trends and best practices in curriculum design and delivery, incorporating innovative delivery methods and technologies to enhance student learning experiences.**
- **Provide support for curriculum professional development in curriculum growth innovation, ensuring that staff are equipped with the skills and knowledge to deliver cutting-edge education.**
- **Establish mechanisms for continuous feedback and evaluation of curriculum within departments to**

- **Support curriculum teams to develop and grow partnership with local industry, communities and educational institutions to support regional development and workforce needs through tailored educational offerings.**
- **Support curriculum delivery teams to integrate principles of sustainability and social responsibility into the curriculum, preparing students to address global challenges.**
- **Ensure that curriculum design is student-centred, promoting inclusivity, accessibility, and engagement to enhance the overall student learning experience.**
- **Regularly report on curriculum development progress to the Director of Further and Higher education and other relevant operational forums and committees including sector forums and curriculum and quality.**

All posts within the College require a high degree of team working. In particular, the postholder will need to develop and maintain key relationships, including:

• Heads of Department and Programme Managers	To identify and advise on growth and innovation areas for development in curriculum including; training, learning and assessment at an individual and department level as identified by the management teams.
• Teachers/apprentice trainers/ALS staff	To oversee design and development with practitioners to achieve exceptional progress for students through innovative designed and aspirational curriculum.
• Campus Lead	To promote and development of specific Higher Education events that engage with the community and external stakeholders linked with our campuses
• Sector forum leads	To identify opportunities for growth and innovation within the relevant sector forums and support development within the respective curriculum areas
• Student Experience	To work collaboratively in the promotion and development of growth and progression activities for all students across FE, Adult and other HE provision.

### **Generic Responsibilities**

- To represent and promote the College values internally and externally; acting as an ambassador for business development on behalf of the College
- Promote the College's student first ethos, ensuring that the student experience is uppermost in policy and decision making
- To actively promote and act, at all times, in accordance with College policies, including, but not limited to: Health and Safety, Equal Opportunities, Prevent and Safeguarding, the Staff Code of Conduct and the College's Financial Regulations
- To actively promote and adhere to agreed College values
- To engage in implementing changes, promoting innovation
- To facilitate the achievement of the College's quality objectives including those from external bodies
- To undertake other reasonable duties commensurate with the level of post

### **Values**

To role model the College values of inclusivity, honesty, respect and ambition.

### **Behaviours**

To role model and consistently exhibit: student focus; high expectations and aspirations for all; focused on progression and employment; pride in what we do and our place in the city; collaborative and continually improving.

# Person Specification

	Essential	Desirable	How assessed*
<b>QUALIFICATIONS</b>			
Qualified to degree level or equivalent professional qualification.	✓		AF/Cert
Teaching qualification and experience of teaching/assessing.	✓		AF/Cert
Relevant coaching or mentoring qualification		✓	AF/Cert
Higher education or master's degree in education		✓	AF/Cert
<b>KNOWLEDGE AND EXPERIENCE (UP TO DATE/ CURRENT)</b>			
Experience of achieving excellence in teaching, training, learning and assessment.	✓		AF/IV
Experience of supporting teachers / assessors for continuous improvement.	✓		
Knowledge of the latest innovations and practices in classroom and work-based learning	✓		AF/IV
Experience of monitoring student / apprentice progress to achieve excellence in outcomes.	✓		AF/IV
Experience of designing and delivering effective teacher / trainer / assessor development sessions.		✓	AF/IV
Experience of supporting measures to assess the quality of teaching, training, learning and assessment, for example, observations, learning walks.		✓	AF/IV
Experience of influencing practitioners, inspiring change and regularly review of practice.		✓	AF/IV
<b>SKILLS AND ABILITIES</b>			
Excellent oral and written communication skills.	✓		AF/IV
Excellent interpersonal and networking skills.	✓		AF/IV
Good planning and organisation skills.	✓		AF/IV
Ability to commit to the College values, in particular around embracing diversity and the welfare of students.	✓		AF/IV
Ability to commit to continuous professional development, including engagement with relevant workplaces (industrial updating) linked to subject specialism.	✓		AF/IV
Ability to use IT at a level commensurate with job role.	✓		AF/IV

To role model and consistently exhibit: student focus; high expectations and aspirations for all; focused on progression and employment; pride in what we do and our place in the city; collaborative and continually improving.	✓		AF/IV
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**\*Assessment method:**

AF = Assessed via application form

AT = Assessed via test/work-related task

IV

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Assessed via interview

Cert

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Certificate checked at interview

**Signed** .....

**Date** .....